

## SHEFFIELD CITY COUNCIL

### CABINET DECISIONS AND KEY INDIVIDUAL CABINET MEMBERS AND EXECUTIVE DIRECTOR DECISIONS

#### Forward Plan of Executive Decisions 1 November 2015 to 29 February 2016

The Forward Plan is published on the first day of each month and shows the key decisions to be taken by the authority over the following 3 months. It also includes non-key decisions due to be taken by the Cabinet over the same period.

In addition, new issues and changes to existing issues will be published on the website as soon as they are known on the [What's New](#) web page.

1. This schedule provides amongst other decisions, details of those Key Executive Decisions to be taken by the Cabinet , Individual Cabinet Members or Executive Directors in 28 days and beyond as required by Section 9 of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.
2. The membership of decision makers are as follows:
  - **Cabinet** - Councillors Julie Dore (Chair), Leigh Bramall (Deputy Chair), Ben Curran, Jackie Drayton, Jayne Dunn, Terry Fox Mazher Iqbal, Mary Lea and Sioned-Mair Richards
  - Where **Individual Cabinet Members** or **Executive Directors** take Key Executive Decisions their names and designation will be shown in the Plan.
3. Access to Documents - details of reports and any other documents will, subject to any prohibition or restriction, be available from the date upon which the agendas for the Cabinet and Cabinet Highways Committee and Individual Cabinet Member and Executive Director reports are published and accessible via the Council's web-site at [www.sheffield.gov.uk](http://www.sheffield.gov.uk) or can be collected at the Town Hall at the following address:-  
Democratic Services, Town Hall, Sheffield, S1 2HH
4. Where it is intended to hold a meeting, or part of a meeting, in private a notice will be published at least 28 days prior to the meeting in accordance with Regulation 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

<b>Date decision is expected to be taken and who will take the decision?</b>	<b>Description of decision</b> (This includes details of those items or parts of those items which will be considered in private & the reasons why their consideration will be in private) K = Key Decision P = Statutory Plan - part of budget and policy framework	<b>Cabinet Member and relevant Scrutiny Policy and Development Committee</b>	<b>What documents will be considered by the decision maker?</b>	<b>Date agenda documents available</b>	<b>Who can I contact about this issue and request documents, subject to availability?</b>
Not before 4 Nov 2015 Cabinet Member for Environment and Transport	Changes to Recycling Collection Service 2015 (K)  The report makes recommendations for changes to recycling services to realise the necessary savings to the waste budget.	Cabinet Member for Environment and Transport  Economic and Environmental Wellbeing Scrutiny Committee	Report of the Executive Director, Place	TBC	Place Alastair Black Tel: 20 37621 alastair.black@sheffield.gov.uk
Not before 4 Nov 2015 Cabinet Member for Environment and Transport	Changes to Household Waste Collection Service (K)  The report makes recommendations for changes to waste services to realise the necessary savings to the waste budget.	Cabinet Member for Environment and Transport  Economic and Environmental Wellbeing Scrutiny Committee	Report of the Executive Director, Place	TBC	Place Alastair Black Tel: 20 37621 alastair.black@sheffield.gov.uk

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9 Nov 2015 Cabinet Member for Housing	<p>Provision of Burglar Alarm Installation, Repair and Maintenance Services Contract for Council Housing Properties 2015-16 with Option to Extend for a Further 1 Year (K)</p> <p>Sheffield City Council Housing Service requires a service contract to install, maintain (3 year battery replacement) and repair burglar alarm systems in domestic properties within vulnerable areas of the City, as identified by South Yorkshire Police local crime figures.</p> <p>There is an initial outlay budget but the requirement operates on a nil cost ratio to the Council, as tenants are recharged a set cost per week to cover all costs. This figure payable is assessed annually.</p> <p>The annual contract value is £370,000. Total value over 2 years £740,000.</p>	<p>Cabinet Member for Housing</p> <p>Safer and Stronger Communities Scrutiny Committee</p>	<p>Report of the Executive Director, Communities</p>	<p>30/10/2015</p>	<p>Communities            Steve Clough            Tel: 20 37003            steve.clough@sheffield.gov.uk</p>

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11 Nov 2015 Cabinet	Revenue Budget and Capital Programme Monitoring 2015/16 Month 6 (as at 30/9/15) (K)	Cabinet Member for Finance and Resources (Councillor Ben Curran)  Overview and Scrutiny Management Committee	Report of the Executive Director, Resources	3/11/15	Resources Mike Thomas Tel: 27 34358 mike.thomas@sheffield.gov.uk
11 Nov 2015 Cabinet	Gambling Act 2005 - Statement of Principles (Policy) (K)  To approve the revised Gambling Act Statement of Principles (Policy) for referral to Full Council on 2 December 2015.	Cabinet Member for Business, Skills and Development (Councillor Leigh Bramall)	Report of the Executive Director, Place	3/11/15	Place Steve Lonnia Tel: 2053798 stephen.lonnia@sheffield.gov.uk
11 Nov 2015 Cabinet	Licensing Act 2003 - Statement of Licensing Policy (K)  To approve the revised Licensing Act Statement of Licensing Policy for referral to Full Council on 2 December 2015.	Cabinet Member for Business, Skills and Development (Councillor Leigh Bramall)	Report of the Executive Director, Place	3/11/15	Place Steve Lonnia Tel: 2053798 stephen.lonnia@sheffield.gov.uk

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11 Nov 2015 Cabinet	<b>Streets Ahead - Securing Savings from the Funding Structure - Update Report (K)</b>  The report will provide an update on progress in securing savings from the Streets Ahead Contract's funding structure following the original report to Cabinet on 12 November 2014 and seek approval for the next stages of the savings proposals. The report will also seek approval for a number of other savings proposals.	Cabinet Member for Environment and Transport  Economic and Environmental Wellbeing Scrutiny Committee	Report of the Executive Director, Place Regulation 5 Notice	3/11/15	Place Steve Robinson, Jayne Clarke Tel: 27 35553, Tel: 20 39159 steve.robinson@sheffield.gov.uk, jayne.clarke2@sheffield.gov.uk

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11 Nov 2015 Cabinet	Proposed Expansion of Site Gallery  To seek approval to the grant of a lease to Site Gallery of adjoining premises in order to allow the gallery to expand with the support of a substantial grant from the Arts Council and other funders.	Cabinet Member for Housing  Economic and Environmental Wellbeing Scrutiny Committee	Report of the Executive Director, Place	3/11/15	Place Neil Jones Tel: 27 35549 neil.jones@sheffield.gov.uk
11 Nov 2015 Cabinet	Proposed Lease of Land at Charles Street  To seek approval to the grant of a lease to Sheffield Hallam University of a small open space at Charles Street in order to secure improvements and future maintenance of the open space.	Cabinet Member for Housing  Economic and Environmental Wellbeing Scrutiny Committee	Report of the Executive Director, Place	3/11/15	Place Neil Jones Tel: 27 35549 neil.jones@sheffield.gov.uk

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12 Nov 2015 Leader of the Council	Greenland Heat Procurement (K)  Procurement of a new low carbon heat contract for the wider Greenland estate district heating network.	Leader of the Council (Councillor Julie Dore)  Economic and Environmental Wellbeing Scrutiny Committee	Report of the Executive Director, Place	4/11/15	Place Robert Almond Tel: 2734193 robert.almond@sheffield.gov.uk

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16 Nov 2015 Cabinet Member for Housing	<p>Implementation of Age Re-Designation Proposals (K)</p> <p>The report recommends the implementation of the outcomes following the review of current 40+ and 60+ age banded housing stock in Sheffield. The review criteria is based on:</p> <ul style="list-style-type: none"> <li>All accommodation currently designated for applicants aged 40+ is redesignated as either general needs accommodation or for applicants aged 60+</li> <li>That some over 60 accommodation has been redesignated to general needs where demand is low.</li> </ul>	<p>Cabinet Member for Housing</p> <p>Safer and Stronger Communities Scrutiny Committee</p>	Report of the Executive Director, Communities	6/11/15	<p>Communities Rosie Sheldon Tel: 27 36608 rosie.sheldon@sheffield.gov.uk</p>



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2 Dec 2015 Cabinet Member for Environment and Transport	Review of Sheffield City Council's Assisted Waste Collection Policy (K)  The report sets out the revised eligibility criteria, following a public consultation, for when an assisted waste collection will be granted.	Cabinet Member for Environment and Transport  Economic and Environmental Wellbeing Scrutiny Committee	Report of the Executive Director, Place	24/11/15	Place Alastair Black Tel: 20 37621 alastair.black@sheffield.gov.uk
9 Dec 2015 Cabinet	Disposal of Land at Freston Road and Queen Mary Road known as Manor Site 8 (K)  The report is seeking Cabinet authority to rescind the approval to release the site via the HCA Developer Partner Panel as Gleasons Development Ltd have approached the City Council with a commitment to develop 101 new family homes which will be for sale on the open market.	Cabinet Member for Housing  Safer and Stronger Communities Scrutiny Committee	Report of the Executive Director, Communities Regulation 5 Notice	1/12/15	Communities Catherine Hughes Tel: 20 39677 Catherine. hughes@sheffield.gov.uk

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9 Dec 2015 Cabinet	Revenue Budget and Capital Programme Monitoring 2015/16 Month 7 (as at 31/10/15) (K)	Cabinet Member for Finance and Resources (Councillor Ben Curran)  Overview and Scrutiny Management Committee	Report of the Executive Director, Resources	1/12/15	Resources Mike Thomas Tel: 27 34358 mike.thomas@sheffield.gov.uk
9 Dec 2015 Cabinet	Community Infrastructure Levy and Planning Obligations Supplementary Planning Document (K)  The report recommends that the 'Community Infrastructure Levy and Planning Obligations Supplementary Planning Document' is approved for adoption, to supplement the Local Plan as a material consideration in the planning process to advise applicants and assess planning applications.	Cabinet Member for Business, Skills and Development (Councillor Leigh Bramall)  Economic and Environmental Wellbeing Scrutiny Committee	Report of the Executive Director, Place	1/12/15	Place Shanza Shahzad Tel: 20 53074 shanza.shahzad@sheffield.gov.uk

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11 Jan 2016 Leader of the Council	Capital Programme Approvals Month 8 (K)	Leader of the Council (Councillor Julie Dore)  Overview and Scrutiny Management Committee	Report of the Executive Director, Resources	23/12/15	Resources Paul Schofield Tel: 27 36000 paul.schofield@sheffield.gov.uk
13 Jan 2016 Cabinet	Hemsworth Extra Care (K)  The report proposes the procurement of a developer partner for an Extra Care housing scheme on the site of the former Hemsworth School.	Cabinet Member for Health, Care and Independent Living (Councillor Mary Lea)  Healthier Communities and Adult Social Care Scrutiny Committee	Report of the Executive Director, Communities	5/1/16	Communities Dave Mason Tel: 0114 2734617 dave.mason@sheffield.gov.uk
13 Jan 2016 Cabinet	Sheffield Alcohol Strategy 2015-2019 (K)  The strategy will guide the strategic approach to addressing alcohol use and misuse in Sheffield for a 4 year period.	Cabinet Member for Public Health and Equalities  Healthier Communities and Adult Social Care Scrutiny Committee	Report of the Executive Director, Communities	5/1/16	Communities Helen Phillips-Jackson Tel: 27 53926 helen.phillips-jackson@sheffield.gov.uk

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13 Jan 2016 Cabinet	Sheffield Cohesion Strategy (K) Renewing the City's Cohesion Strategy through a co-production model with the Cohesion Advisory Group	Cabinet Member for Neighbourhoods  Safer and Stronger Communities Scrutiny Committee	Report of the Executive Director, Communities	5/1/16	Communities Angela Greenwood Tel: 2930055 angela.greenwood@sheffield.gov.uk
13 Jan 2016 Cabinet	Housing Revenue Account (HRA) Business Plan, HRA Budget and Rent Increase 2016/17 (K)  The report provides an update on the HRA Business Plan and proposes the HRA budget, rent increase and rent charges for 2016/17  (Note: This will be submitted to Council for approval at its meeting to be held on 3 February 2016)	Cabinet Member for Housing  Safer and Stronger Communities Scrutiny Committee	Report of the Executive Director, Communities	5/1/16	Communities Liam Duggan Tel: 2930240 liam.duggan@sheffield.gov.uk

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13 Jan 2016 Cabinet	School Places in Sheffield: Feedback following Consultation (K)  Consultation on a number of proposals to add school places is taking place during Autumn 2015. This report will feedback the response to consultation and seeks decisions on the way forward.	Cabinet Member for Children, Young People and Families (Councillor Jackie Drayton)  Children, Young People and Family Support Scrutiny Committee	Report of the Executive Director, Children, Young People and Families	5/1/16	Children, Young People and Families Joel Hardwick Tel: 0114 2735476 joel.hardwick@sheffield.gov.uk
10 Feb 2016 Cabinet	Revenue Budget and Capital Programme Monitoring 2015/16 Month 9 (as of 31/12/15) (K)	Cabinet Member for Finance and Resources (Councillor Ben Curran)  Overview and Scrutiny Management Committee	Report of the Executive Director, Resources	2/2/15	Resources Mike Thomas Tel: 27 34358 mike.thomas@sheffield.gov.uk
9 Mar 2016 Cabinet	Revenue Budget and Capital Programme Monitoring 2015/16 Month 10 (as at 31/1/16) (K)	Cabinet Member for Finance and Resources (Councillor Ben Curran)  Overview and Scrutiny Management Committee	Report of the Executive Director, Resources	1/3/15	Resources Mike Thomas Tel: 27 34358 mike.thomas@sheffield.gov.uk

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Not before 1 Apr 2016 Cabinet	Revenue Budget and Capital Programme Monitoring 2015/16 Month 11 (as at 29/2/16) (K)	Cabinet Member for Finance and Resources (Councillor Ben Curran)  Overview and Scrutiny Management Committee	Report of the Executive Director, Resources	TBC	Resources Mike Thomas Tel: 27 34358 mike.thomas@sheffield.gov.uk
25 Apr 2016 Leader of the Council	Capital Programme Approvals Month 11 (K)	Leader of the Council (Councillor Julie Dore)  Overview and Scrutiny Management Committee	Report of the Executive Director, Resources	15/4/16	Resources Paul Schofield Tel: 27 36000 paul.schofield@sheffield.gov.uk
Not before 2 May 2016 Cabinet Member for Finance and Resources	Revenue Budget and Capital Programme Monitoring 2015/16 Month 12 (as at 31/3/16) (K)	Cabinet Member for Finance and Resources (Councillor Ben Curran)  Overview and Scrutiny Management Committee	Report of the Executive Director, Resources	TBC	Resources Mike Thomas Tel: 27 34358 mike.thomas@sheffield.gov.uk

**A key decision\*** is one that results in income or expenditure of £500,000+, or is likely to be significant in terms of its effects on two or more wards. The full definition of a key decision can be found in Part 2, Article 13 of the Council's Constitution which can be viewed on the Council's website [www.sheffield.gov.uk](http://www.sheffield.gov.uk). Requests for copies or extracts from any of the publicly available documents or other documents relevant to the key decisions, or for details of the consultation process and how to make representations, can be made by ringing the contact officer or via the Democratic Services, Legal and Governance, Town Hall, Sheffield S1 2HH email to: [committee@sheffield.gov.uk](mailto:committee@sheffield.gov.uk)